

AT 2:05 O'CLOCK P M

OCT 10 2024

BOBBIE DAVIS
COUNTY CLERK, PANOLA COUNTY, TEXAS
BY B. Davis DEPUTY

State of Texas
County of Panola

On this 10th day of September 2024, the Commissioners' Court of Panola County, Texas met in a regular meeting of the Court at 9:00 AM in the Commissioners' Courtroom of said County with the following members of the Court present:

Rodger McLane	County Judge
Billy Alexander	Commissioner, Precinct #1
David A. Cole	Commissioner, Precinct #2
Craig M. Lawless	Commissioner, Precinct #3
Dale LaGrone	Commissioner, Precinct #4

Also attending were Vicki Heinkel, Administrative Assistant to the County Judge/County Commissioners' Coordinator and Bobbie Davis, County Clerk. Attached to and made a part of these minutes is a list of other attendees and the office or organization that each represent. The following proceedings were held at this meeting:

PRAYER: Commissioner David A. Cole gave the prayer.

OPEN MEETING:

1. **CITIZEN COMMENTS:**

Keri Vance, Executive Director of the Panola County Chamber of Commerce reported on new businesses and upcoming events in the County.

Mr. Keith Coleman thanked the Panola County Auditor's Office for explaining the budget and approved tax rates to him.

2. **COMMISSIONER'S REPORTS:**

Commissioner Dale LaGrone reported that work on Dixie Lake Road should be finished this week.

3. **COUNTY JUDGE'S REPORT:**

There was no County Judge's Report.

4. **CONSENT ITEMS:**

PERSONNEL

- a. To record the retirement of Mark Essery as an Operator with the Panola County Road and Bridge Department, Precinct #4 effective September 26, 2024 at 5:00 PM.
- b. To record the resignation of Hunter Hutto as a Deputy Sheriff with the Panola County Sheriff's Department effective September 6, 2024.
- c. To record the employment of Laurna Summers as a Detention Officer with the Panola County Sheriff's Department effective August 31, 2024 at the rate of \$16.81 per hour plus uniform allowance.

ROAD & BRIDGE

- a. To authorize the County Auditor to advertise for sealed bids for road oil (cracked fuel oil); corrugated steel pipe culverts; polyethylene corrugated culverts; gravel; used railroad tank cars/flat cars; concrete iron ore; crushed limestone; pug milling; diesel/gasoline; and asphalt. Bids to be opened at a Regular Session of the Commissioners' Court scheduled for October 8, 2024 at 9:00 AM. Specifications available in the County Judge's Office, 110 S. Sycamore, Room 216-A, Carthage, Texas and at the County Warehouse, 1121 E. Sabine, Carthage, Texas.
- b. To approve and record a request by TGNR East Texas II to place 12" lines within the rights-of-way of Panola County Roads 3371, 325, 326 and 327.
- c. To approve and record a request by TGNR East Texas II to place 6" lines within the rights-of-way of Panola County Roads 336 and 3373.
- d. To accept and record a donation of \$26,306.80 from TG Natural Resources LLC for use by the Panola County Road and Bridge Department, Precinct #4 for Panola County Road 407 repairs.

MISCELLANEOUS

- a. To approve minutes of Commissioners' Court meetings held during the month of August 2024.
- b. To authorize the County Auditor to advertise for sealed bids for the lease of 130 acres of specified land at the Panola County Airport – Sharpe Field for the sole purpose of cutting and baling hay. Bids to be opened at a Regular Session of the

Commissioners' Court scheduled for October 8, 2024 at 9:00 AM. Specifications available in the County Judge's Office, 110 S. Sycamore, Room 216-A, Carthage, Texas and at the Panola County Airport – Sharpe Field.

- c. To record Panola County Tax Assessor-Collector Vehicle Inventory Tax Interest Fund Budget for Fiscal Year 2025.
- d. To authorize the County Auditor to advertise for sealed bids for the purchase of Aviation Gasoline 100LL for the Panola County Airport – Sharpe Field. Bid specifications are available in the County Judge's Office, 110 S. Sycamore, Room 216-A, Carthage, Texas. Bids will be opened October 8, 2024 at 9:00 AM.
- e. To record Liberty Mutual Surety Official Bond and Oath for Panola County Elections Administrator Loretta Mason.
- f. To record Oath of Office forms for Panola County Auditor Jennifer Stacy, First Assistant County Auditor Robyn Klysen and Panola County Assistant Auditors Christina Chatman and Janet Barnett.
- g. To record Budget Adjustment for the Panola County Detention Center Commissary Account.

REQUESTS FOR CONFERENCE ATTENDANCE

- a. To approve and record a Request for Attendance at a Conference form(s) for the following Panola County elected official(s)/employee(s): Panola County Tax Assessor-Collector Holly Gibbs; PCSD Patrol Sergeant Stephen Gillie; and PCSD Telecommunications Officers Trinity Baker and Ashley Esquivel.

Commissioner Billy Alexander moved and Commissioner Craig M. Lawless seconded the motion to approve the Consent Items. The motion carried unanimously.

A COPY OF EACH LETTER, AMENDMENT, REQUEST, AND/OR BOND IS ATTACHED TO AND MADE A PART OF THE MINUTES.

- 5. Commissioner Dale LaGrone moved and Commissioner David A. Cole seconded the motion to approve payment of current Panola County bills as prepared and submitted by the County Auditor. The motion carried unanimously. SEE PAYMENT REGISTER ATTACHED.
- 6. Commissioner David A. Cole moved and Commissioner Craig M. Lawless seconded the motion to approve payment of Panola County payroll as prepared and submitted by the

County Treasurer. The motion carried unanimously. SEE PAYROLL DISTRIBUTION REGISTER ATTACHED.


7. Commissioner Dale LaGrone moved and Commissioner Billy Alexander seconded the motion to award the bid for road construction at Bobcat Trail and Williams Street for the Panola County Road and Bridge Department, Precinct #4 to Tillison Asphalt, Henderson, Texas. The motion carried unanimously. SEE BID ATTACHED.
8. Commissioner Craig M. Lawless moved and Commissioner Dale LaGrone seconded the motion to adopt Order #2024-12 granting applicable exemption on independent audit per Texas Local Government Code 262.024 for the Panola County financial audit for fiscal year 2024 and to approve an engagement letter with audit firm. The motion carried unanimously. SEE ORDER AND ENGAGEMENT LETTER ATTACHED.
9. Commissioner Billy Alexander moved and Commissioner Craig M. Lawless seconded the motion to approve an engagement letter from Rachel Payne, CPA, PLLC for capital asset listing and depreciation schedules services as of December 31, 2024 for the Panola County Road and Bridge Department and the Panola County Sheriff's Department. The motion carried unanimously. SEE ENGAGEMENT LETTER ATTACHED.
10. Commissioner Craig M. Lawless moved and Commissioner Dale LaGrone seconded the motion to approve an Election Agreement between Elysian Fields ISD and Panola County. The motion carried unanimously. SEE AGREEMENT ATTACHED.
11. Commissioner David A. Cole moved and Commissioner Craig M. Lawless seconded the motion to declare the following used office equipment surplus property: three (3) small tables; three (3) wooden desks; two (2) filing cabinets; twelve (12) printers; four (4) laptops; one (1) desktop PC; nine (9) computer monitors and miscellaneous computer equipment. The motion carried unanimously. SEE LETTER ATTACHED.
12. Commissioner Dale LaGrone moved and Commissioner Billy Alexander seconded the motion to approve a progress draw for Schumacher Construction Services LLC for remodeling of the Justice of the Peace Offices. The motion carried unanimously. SEE INVOICE ATTACHED.

The meeting adjourned at 9:09 AM.

Dated this 10th day of September 2024.



Rodger G. McLane, County Judge



Date

State of Texas
County of Panola

I, Bobbie Davis, County Clerk, attest that the foregoing is a true and accurate accounting of the authorized proceedings of Commissioners' Court held on September 10, 2024.

Bobbie Davis

Bobbie Davis, County Clerk

10/8/24

Date

